

Sheffield-Sheffield Lake City Schools Board of Education Meeting

**1824 Harris Road
Sheffield, OH 44054**

January 11, 2024

5:30 p.m. Organizational Meeting

Administration Center

Mrs. Pat Czech
Mrs. Amy DeLuca
Mrs. Sandra Jensen
Mrs. Sheila Lopez
Mrs. Lisa Miller
Mr. Michael F. Cook, Superintendent
Ms. Rachel Tansey, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



ORGANIZATIONAL MEETING

I. OPENING ITEMS

- A. Call to Order
- B. Roll Call

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- C. Pledge of Allegiance

II. AGENDA

- A. Motion to approve the agenda.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

III. ELECTION OF OFFICERS FOR 2024

- A. President

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- B. Vice President

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

IV. ORGANIZATIONAL AND STANDING AUTHORIZATIONS

A. ELECTION OF BOARD REPRESENTATIVES

1. It is moved that _____ be appointed as Sheffield-Sheffield Lake Board of Education's representative to the Lorain County Joint Vocational School District's Board of Education.
2. It is moved that _____ be appointed as the Sheffield-Sheffield Lake Board of Education's representative to the Sheffield-Sheffield Lake City Schools Athletic Council.
3. It is moved that _____ be appointed as the Sheffield-Sheffield Lake Board of Education's Legislative Liaison.
4. It is moved that _____ be appointed as Sheffield-Sheffield Lake Board of Education's representative to Project S.A.L.T. (Student Achievement Liaison Team).



5. It is moved that _____ be appointed as Sheffield-Sheffield Lake Board of Education's representative to the Endowment Fund.
6. It is moved that _____ be appointed as Sheffield-Sheffield Lake Board of Education's Finance representative.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

B. ADOPTION OF TIMES/DATES/LOCATION/FORMAT OF REGULAR MEETING

1. Discussion
2. Action

2024 Regular Meeting Schedule (all meetings will start at 5:30 PM unless otherwise noted)

February 8, 2024	BOE Conference Room
March 14, 2024	BMS
April 11, 2024	BHS
May 9, 2024	BOE Conference Room
June 13, 2024	BOE Conference Room
July 26, 2024	BOE Conference Room
August 8, 2024	BOE Conference Room
August 22, 2024	BOE Conference Room
September 12, 2024	BHS
October 10, 2024	Forestlawn ELC
November 14, 2024	BIS
December 12, 2024	Knollwood
January 9, 2025	BOE Conference Room

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. SUPERINTENDENTS AUTHORIZATION

It is recommended that the Superintendent be authorized to:

1. Act as agent to approve the use of school buses for field trips and athletic events.
2. Approve admission of students under Open Enrollment, Tuition and Grandparent Status.
3. Employ such temporary personnel as is needed for emergency situations as prescribed by Ohio revised code 3319.18. Such employment is to be presented for approval by the Board at the next regular meeting.
4. Approve all expenditures except those over \$7,500.00 which must have Board approval.
5. Enter and/or participate in Federal, State or Local Grants or agreements.



Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. FISCAL ISSUES

It is recommended that the following fiscal authorizations be approved:

1. For the Treasurer to pay all bills within limits of the appropriations resolution as prescribed by Ohio Revised Code 3313.18 as bills are received.
2. For the Treasurer to establish a Board Service Fund as prescribed by Ohio Revised Codes 3315.15.
3. That the Board authorize the Treasurer to request advances on tax settlements from the county Auditor during the calendar year 2023 in the amounts and times deemed necessary and advisable.
4. To make fund to fund advances, advance returns, and transfers as needed throughout the year with ratification as part of the financial reports at the next regular meeting.
5. For the Treasurer to invest interim and inactive funds in permissible investments pursuant to Board Policy and as prescribed by the Ohio Revised Code 133.01.
6. For the Treasurer to borrow funds in anticipation of future tax receipts as permitted by Ohio Revised Code 113.01.
7. For the Treasurer to attend public records training on the Board behalf.
8. For the Treasurer to convene meetings of the Records Commission not limited to but at minimum annually.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

V. TAX BUDGET HEARING AND APPROVAL

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached tax budget for the fiscal year 2025.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

VI. ADJOURNMENT

Time: _____ P.M.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____